

Learning and Training Services VOR Overview

The Government of Ontario, Ministry of Government Services (MGS) purchases learning and training services through a Vendor of Record (VOR) Request for Bid (RFB). The VOR is similar to a Supply Arrangement and is used by all Government of Ontario ministries and other entities to procure a range of management consulting services.

The Learning and Training Services VOR is a mandatory contract vehicle for contracts in a range of service categories and topic areas related to Learning and Training Services (see Table 1 on the next page). This VOR is mandatory for Government of Ontario ministries and for Ontario Public Service (OPS) entities that wish to obtain professional services in the topics listed in Table 1. It is optional for Provincially Funded Organizations (which include but are not limited to municipalities, hospitals, and school boards).

Description	Solicitation Highlights
<p>Learning and Training Services VOR</p> <p>The objective of this RFB is to establish a multi-Vendor enterprise-wide Vendor of Record (VOR) arrangement for the provision of Learning and Training Services, OSS_00536904 for the Ontario Public Services (OPS).</p> <p>Vendors will be awarded by topic area within the respective service category. Vendors will be required to provide the awarded services across all locations of the Province of Ontario.</p> <p>The VOR qualifies companies according to topics (see Table 1). To bid on the VOR, you are required to demonstrate experience in each proposed topic.</p>	<p>The Learning and Training Services VOR is open for refresh until March 31, 2020. The solicitation can be found at http://ontario.ca/tenders by searching for “OSS_00536904”.</p> <p><u>Key Criteria:</u></p> <ul style="list-style-type: none"> • Completion of Qualification envelope • Completion of Technical and Commercial envelopes on any of the 43 Topic Areas. Bidders can bid on one, multiple, or all topic areas within a Service Category, but will only be awarded the topic area(s) where they successfully pass the evaluation criteria. The criteria vary by topic area – in general Bidders need to demonstrate deep expertise in both training delivery and with the topic. • Must achieve a minimum score of 70% of the available points for each topic area within the Service Category to move to the Commercial Envelope. <p>The proposal is to be submitted electronically online through Ontario’s electronic tendering system, BravoSolution.</p>

Learning and Training Services VOR – Categories and Topics

Table 1: Learning and Training Services Topics by Category

Service Category 1 – Leadership Development Programming Topics

1. Career Management
2. Executive Leadership Development
3. Innovation
4. Leadership Communications
5. Management and Leadership Development
6. People Management
7. Psychometric Assessment and Development for Programs
8. Strategy Development
9. Team Development
10. Transformation and Change
11. Digital Governance

Service Category 2 – General Programming Topics

1. Accessibility, Diversity and Inclusion
2. Business Communications
3. Collaboration
4. Financial Management
5. Human Resource Management – Health and Wellness
6. Human Resource Management – Human Rights/Workplace Discrimination and Harassment
7. Human Resource Management – Recruitment and Career Development
8. Organizational Effectiveness
9. Policy and Government
10. Project, Program and Portfolio Management
11. Service Excellence
12. Speakers Bureau
13. Human Resource Management – Labour Relations
14. Personal Effectiveness

Service Category 3 – Digital Learning Topics

1. Customized Digital Learning Solutions
2. Off-the-Shelf Digital Libraries
3. Off-the-Shelf Digital Courses

Service Category 4 – Communications Courses Programming Topics

1. Writing and Editing
2. Marketing and Communication
3. Issues Management and Media Relations
4. Digital Communications

Service Category 5 – General I+IT Learning and Training Services Topics

1. IT Accessibility
2. Cyber Security
3. IT Enterprise Architecture
4. Web and Application Technology
5. Desktop Applications
6. Information Management, Reporting and Analytics
7. Emerging Technologies and Methodologies
8. Business Skills for IT Professionals

Service Category 6 – Regulatory, Compliance and Enforcement Programming Topics

1. Conflict Avoidance: Situational Awareness, Tactical Communications and Verbal De-escalation Skills
2. Conflict Avoidance: Physical Disengagement, Defensive Tactics and Use of Tools/Restraint Devices
3. Inspection, Audit and Investigation Skills